

DU-1
MONTHLY RETURN - DETROIT UTILITY USER'S TAX

CITY OF DETROIT - FINANCE DEPARTMENT 512 City-County Bldg., Detroit, MI 48226		
		ACCT. NO. _____
<div>NAME: _____</div> <div>ADDRESS: _____ _____</div> <div>CITY: _____ STATE: _____</div> <div>ZIP: _____</div> <div>FEDERAL I.D.#- _____</div> <div>PLEASE SELECT ONE TO IDENTIFY TYPE OF PAYMENT:</div> <div>(1) ELECTRIC _____</div> <div>(2) TELEPHONE _____</div> <div>(3) GAS _____</div> <div>(4) OTHER _____</div> <div>PERIOD: _____</div> <div>DUE ON OR BEFORE: _____</div>	1. TAX BILLED	
	2. SELF TAX	
	3. TOTAL TAX	
	4. Less Fee: (1 % of line No. 1)	
	Write Offs	
	Refusals	
	Refunds	
	5. NET TAX DUE	
	6. OTHER	
7. PAY THIS AMOUNT ==>>>		

If the above is a new address, please check box. ☐

SIGNATURE

TITLE

DATE

TELEPHONE NUMBER

Make check payable to: Treasurer, City of Detroit
Remit to: Income Tax Division 46501
P.O. Box 6 7000
Detroit, MI 48267-0465

(SEE REVERSE FOR INSTRUCTIONS)

INSTRUCTIONS FOR FORM D-UI
MONTHLY RETURN
DETROIT UTILITY USER'S TAX

FILING-A return must be filed for each month of the calendar year. Tax amounts billed or self tax amounts for any given month must be remitted on or before the last day of the following month. If no tax was billed, or no self tax is due, you must nevertheless file a return with the notation "NONE" on line 3.

TAX BILLED (Line No. 1) - Public Utilities and resale customers should report the amount of tax billed utility users during the month shown on the return.

SELF TAX (Line No. 2) - Resale customers should report the tax due on utilities used in their business.

TOTAL TAX (Line No. 3) - Total tax is the sum of Tax Billed and Self Tax, lines No. 1 and No. 2.

ADJUSTMENTS (Line No. 4) - Public Utilities and resale customers may deduct from the amount due the City of Detroit a collection fee, an adjustment for tax billed but not actually collected and refunds made to utility users.

Collection Fee - A collection fee of 1% of the tax billed utility users (Line No. 1) is deducted from total tax.

Write Offs - The Detroit tax previously billed on utility billings which have been determined to be uncollectible and were written off by the Public Utility or resale customer may be deducted from the amount due the City.

Refusal to Pay - If a "User" refuses to pay the tax billed, a deduction may be made for such amounts. However, a listing showing user's name, address and amount billed must be submitted with your return to support your deduction.

Refunds - If tax previously billed and remitted to Detroit is refunded at a later date, the tax refunded may be deducted from your current remittance.

NET TAX DUE (Line No. 5) - Report Total Tax, line 3, less the sum of your adjustments for collection fee, write offs, refusals and refunds.

OTHER (Line No. 6) - All Other adjustments to line No. 5, NET TAX DUE, may be reported on line No. 6; however, an explanation and schedules to support your adjustment must be submitted with your return.

PAY THIS AMOUNT (Line No. 7) - Make your remittance payable to "Treasurer, City of Detroit" and mail to: Income Tax Division 46501, P.O. BOX 67000, Detroit, MI 48267-0465.